

Tuesday 16th July 2013

## **mawsa executive meeting**

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Time: 12:00 pm

Location: **mawsa** offices, Level 2, SST Building, Massey University Wellington.

## **Minutes**

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*Meeting Opened: 12.12pm*

### **1. Attendance and Apologies:**

Attendance: Charlotte Webb (Chair), Sarah Kilner (Minutes), Tyler Dixon, Ashleigh Morris, Lauren Parmenter, Katie Young

Apologies: Jassiyca Saladuray, Isabel Thorpe, Emilia Sa'u

Motion: **"THAT the apologies be accepted"**

Moved: Charlotte Webb

Seconded: Lauren Parmenter

Abstain:

### **2. Minutes of the previous meeting:**

Motion: **"THAT the minutes for the previous mawsa executive meeting 25/06/2013 be accepted as a true and accurate record."**

Moved: Lauren Parmenter

Seconded: Charlotte Webb

Abstain:

### **3. Presidents Report:**

Motion: **"THAT the mawsa executive accept the verbal report of the president"**

Moved: Lauren Parmenter

Seconded: Tyler Dixon

Abstain:

### **4. Welfare Vice Presidents Report:**

Motion: **"THAT the mawsa executive accept the verbal report of the Welfare Vice President."**

Moved: Charlotte Webb

Seconded: Katie Young

Abstain:

### **5. Education Vice Presidents Report:**

Motion: **"THAT the mawsa executive accept the verbal report of the Education Vice President."**

Moved: Charlotte Webb

Seconded: Ashleigh Morris

Abstain:

## 6. Matters Arising:

- Motion: **"That the mawsa executive co-opt Jimmy Jansen into the available position of Science Executive".**  
Moved: Charlotte Webb      Seconded: Tyler Dixon      Abstain:
- Motion: **"That the mawsa executive co-opt Sarah Kilner into the available position of Welfare Vice President".**  
Moved: Lauren Parmenter      Seconded: Jimmy Jansen      Abstain:  
Sarah Kilner
- Motion: **"That the mawsa executive approve the cost of running the student fruit bowl to the maximum of \$50 per week".**  
Moved: Lauren Parmenter      Seconded: Katie Young      Abstain:
- Motion: **"That the mawsa executive approve the change of title for Mike Ross from Campus Culture and Life Programmes Manager to Communications and Programmes Manager. This title change includes a reallocation of duties and an increase in operational responsibility".**  
Moved: Lauren Parmenter      Seconded: Tyler Dixon      Abstain:
- Motion: **"That the mawsa executive approve the changes in both hours and remuneration for the Communications and Programme Manager".**  
Moved: Lauren Parmenter      Seconded: Katie Young      Abstain:
- Motion: **"That the mawsa executive approve the expenditure of \$4,312.50 of the NZUSA second half year levies".**  
Moved: Jimmy Jansen      Seconded: Katie Young      Abstain:
- Motion: **"That the mawsa executive approve to explore the possibility of working with CoCA's Open Lab on a poster campaign to raise mawsa's profile on campus".**  
Moved: Jimmy Jansen      Seconded: Lauren Parmenter      Abstain:
- Motion: **"That the mawsa executive approve to withdrawl their paid membership to NZUSA as of the end of 2013. Going forward mawsa will be classed as an associate member at a cost of \$0 per year".**  
Moved: Lauren Parmenter      Seconded: Charlotte Webb      Abstain:
- Motion: **"That the mawsa executive approve to put the updated constitution forward to the lawyers for feedback prior to the 2013 AGM".**  
Moved: Tyler Dixon      Seconded: Charlotte Webb      Abstain:

**7. Discussion Items:**

- a. AGM**
- b. Election Campaign**
- c. Student Forum – 31<sup>st</sup> July**
- d. Constitution**
- e. Promoting the Executive**
- f. NZUSA membership**
- g. Raising mawsa's profile on campus**
- h. Executive Remuneration Scheme**
- i. Executive emails/contact details on the mawsa website**
- j. Monthly executive meeting**

*Meeting closed: 1.03 pm*

President: \_\_\_\_\_ Executive in attendance: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_