

Tuesday 25th February 2014

mawsa executive meeting

Time: 5:00 pm

Location: **mawsa** offices, Level 2, SST Building, Massey University Wellington.

Minutes

Meeting Opened: 5.17 pm

1. Attendance and Apologies:

Attendance: Todd Williamson (Chair), Sarah Kilner (Minutes), Isabel Thorpe, Maia Visnovsky, Rahul Mukherjee, Dakota Sykes, Mayble Lee, Tessa Finigan, Morgan Fitzgerald.

Apologies: Tyler Dixon, Jasper Omeri.

Motion: **“THAT the apologies be accepted”**

Moved: Isabel Thorpe Seconded: Todd Williamson Abstain:

2. Minutes of the previous meeting:

Motion: **“THAT the minutes for the previous mawsa executive meeting 08/10/2013 be accepted as a true and accurate record.”**

Moved: Isabel Thorpe Seconded: Sarah Kilner Abstain: Todd Williamson, Maia Visnovsky, Rahul Mukherjee, Dakota Sykes, Mayble Lee, Tessa Finigan, Morgan Fitzgerald, Jasper Omeri.

3. Presidents Report:

Motion: **“THAT the mawsa executive accept the verbal report of the president”**

Moved: Morgan Fitzgerald Seconded: Dakota Sykes Abstain:

4. Welfare Vice Presidents Report:

Motion: **“THAT the mawsa executive accept the verbal report of the Welfare Vice President.”**

Moved: Maia Visnovsky Seconded: Tessa Finigan Abstain:

5. Education Vice Presidents Report:

Motion: **“THAT the mawsa executive accept the verbal report of the Education Vice President.”**

Moved: Dakota Sykes Seconded: Morgan Fitzgerald Abstain:

6. Matters Arising:

No matters arising.

7. Discussion Items:

- a. Welcome to mawsa**
- b. Individual role descriptions**
- c. Availability**
- d. Timesheets/payroll**
- e. Busy dates**
- f. Mawsa year plan**
- g. Individual's year plan**
- h. Course communication**
- i. Class reps**
- j. Other items (raised by executive members)**

Meeting closed: 6.36 pm

President: _____ Executive in attendance: _____

Date: _____ Date: _____