

MINUTES

Team Meet #2 2017		
7.03.2017	12:03PM	MAWSA COLAB SPACE
Meeting called by	Adam Logan Cairns	
Type of meeting	Regular Executive Meeting	
Facilitator	Adam Logan Cairns	
Note taker	Lara Croll	
Timekeeper	Adam Logan Cairns	
Attendees	Adam Logan Cairns, Lara Croll, Emma Pearce, Josh Beck, Jack Mayo, Freedom Holloway <u>Absent</u> Steph Korad, Rose Gell, Sean Pay	
Open Discussion		
Discussion		
<p><u>Orientation Week</u>: Congratulations to everyone for making an awesome O- week. It was very successful, clubs day, carnival day, sex quiz, Live lounges all went well.</p> <p>One incident at the freshers party but the team managed well and appropriately for the situation.</p> <p>Suggestions for going forward: Everyone needs to wear mawsa tshirts to be clearly identified as people to approach for help. We need to have briefings prior to events to have our roles at events be explained clearly, health and safety and a schedule for how the event should run.</p> <p>Uni 101 worked really well- especially the anonymous questions and the input and flow was great. We had the best feedback across all the orientation lectures.</p>		
<p><u>Photography Club</u> <i>Emma</i>: Was approached by head photography tutor to create a photography club. He wanted Emma to manage it but unsure how to get it started. Answer: Students need to open a club and then if there is enough interest it can become affiliated. Action: Emma to initiate the club and gain interest</p>		
<p><u>Social Media</u> <i>Jack</i>: Our snapchat is very successful. Jack is going to start doing giveaways this week. He plans to give away massey hoodies. Plan is to ask a question on SnapStory, get responses that they will screenshot and put on story to vote for winner.</p>		

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Class Advocacy

Emma: Kate had first training with advocates today while Emma was in class. The trainings are for each separate college, ie. Nursing was today. There are two this week and two next week. If an advocate can't come to college specific training there will be a catch up session with Emma next week. Emma and Kate are looking at making a facebook page to make it easy for clear communication.

Current issue around communicating to Massey staff around knowing they need an advocate for each class. When Sarah left, all the old class advocacy information got deleted so Emma and Kate are starting off fresh. They however don't have the authority to get all staff member's emails

In the past we relied on group emailing to staff, Kate put something in the health and safety presentation about the class advocates but it hasn't been shown to everyone

Adam: A draft email can be sent to a "wellington all" email and then they can distribute it.

Jack: It could be important for the executive to be an advocate so that we are leading by example.

Class rep is the same as a class advocate.

Employability Action Group

Adam- Employability action group is created by Massey and working to try to get students into jobs post massey. They are looking to creating a 'university cv' that the skills students gain through papers are added to. Idea would be to present it to future employers. Adam is in contact with them as a student voice.

College Boards

Business:

Josh didn't know that there was a meeting but has the rest now scheduled for the year ahead.

COCA:

Executive discussed COCA board meeting which went well and they were really open to Freedom and Jack's input.

Jack will be meeting with Michelle in regards with helping students with disabilities with CCC papers in regards to having other avenues of delivery for an assignment apart from an essay.

SLA Report

(Service levels agreement report)

Executive looked through SLA report.

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Club Affiliation

Art Drawing Club- applied to be reinstated- Jack motioned, Freedom seconded
Kokiri Ngatahi- applied to be reinstated- Jack motioned, Freedom seconded

Executive CV's

We need two new executive positions filled. We have two applications come through. We have one for international and one for Pacifica. We will get them in for the next meeting to go over their intentions. We have advertising in the massive magazine so will hold off to allow for anyone else to also apply.

Club Mawsa

The group is perhaps not framed in the right way. From the people who are interested we could develop it into a volunteers club. Take the UCSA volunteer army framework and apply it is a massey version. "MAWSA volunteer army"

Next meeting to action whether we go ahead and to discuss the running of it. Perhaps turn into a new portfolio item for the new exec.

Apparel

Marie suggested that we go through a creative process with getting students to design MAWSA apparel and then we vote on it and get it into production for students to purchase.

Items for next Agenda

MAWSA Apparel

MAWSA Volunteer Army

New Executive members- go over any new CVs

College related meetup initiative

Action Items	Person Responsible	Deadline
Emma to look into interest for photography club	Emma	-
Give Aways on Snapchat	Jack	-

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Figure out communication to Staff around advocacy	Kate and Emma	-

Meeting started 12:03PM and concluded 12:58PM