



Portfolio outline

Mature & Post Graduate Executive

Position Scope:

The aim of this position is to build a community for mature and post graduate students and ensure that their needs, both welfare and education related, are being adequately met.

Key Responsibilities (in addition to the Exec code of conduct):

- Ensure the views of the mature and post graduate students are represented at the **mawsa** Executive table
- Act as a liaison between **mawsa** and mature and post graduate students
- Assist with the organisation of the 'HUB' events
- Support and drive initiatives for mature and post graduate students
- Meet regularly and where needed with Post Graduate learning advisor to discuss ways to enhance the experience of mature and post graduate students
- Ensure the University is aware of any issues facing mature and post graduate students

Relationships:

- **mawsa** Executive and staff
- Post Graduate Learning advisor
- Engine room on campus (HUB events)
- Local social venues (HUB events)