

MINUTES

MAWSA Executive Meeting	
Date: 12 th July 2018	Start: 5pm Finish: 6:10
LOCATION: Executive Office	
Meeting called by	President
Type of meeting	MAWSA Exec Meeting
Chair	Emma Pearce
Minutes by	Jamie-Lee Bracken
Timekeeper	
Attendees	<p><u>Quorum present</u> Dylan, Bridget, Jamie-Lee, Mili, Megan, Natasha, Emma Guests: Sarah Grant-Wang</p> <p><u>Apologies</u> Brianna, Grace, Bryah and Clara</p>
<p><u>Minutes Accepted from Last Meeting:</u></p> <p><i>'That the minutes of the previous meeting be accepted'</i> Moved: Emma Seconded: Mili</p> <p><u>Matters arising from the previous minutes:</u></p> <p>-</p> <p><u>General Business:</u></p> <p>Guest: Sarah attended meeting and presented monthly report. She explained that the executive have received monthly report and went through the documents to clarify them with the executive. Just filed charities annual financial return and all up to date with that. Sold over 260 ball tickets so far. Confirmed health and counselling will provide executive supervision. Ways to Wellness Wednesdays going well. Hoping to get funding for joint governance training next year and more association collaboration. Discussed honorarium options, the exec need to discuss and review. Funding proposals will be sent on Monday after being finalized. Sarah discussed the financial update. June balance sheet shows we are doing well in all areas. She continued to discuss financials with exec. Mid-year Budget shows we are tracking well financially.</p> <p>Role descriptions: Email sent out.</p> <p><i>'That the role descriptions of 2018 have been updated and are accurate'</i> Moved: Emma Seconded: Megan</p>	

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5 year plan: Executive to send through their completed areas.

Manager Operations Update Report:

'That the manager's report be accepted' Moved: Emma Seconded: Megan

Financials Received and Excepted:

'That the financials, including the mid-year budget included be accepted' Moved: Emma
Seconded: Dylan

Individual Executive Reports to the board:

Emma: going through emails and working on getting those done.

Natasha: Helping do Treaty of Waitangi stuff and role descriptions for MAWSA.

Bridget: Been quiet lately and also recently visited UC students' association. Still working on hoodies.

Megan: Been quiet lately and is working towards having nursing forum at the end of the year.

Dylan: Organising with Brianna 'Exposure' and making sure it goes well. Has been quiet also.

Mili: Working on health forum to get that underway.

Jamie-Lee: Working on wellness Wednesdays and outside people want to contribute activities. Met with Emma Liu and Leilani Baker.

'That the executive reports be accepted':

Moved: Emma Seconded: Natasha

Items for approval:

Executive Work plan for the next fortnight

Executive involved in Re- Oweek
Health forum coming up

Confirm date/time of the next meeting:

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Chair Signature

Emma Peace

Executive Signature

J B Eade

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Meeting Finished		
Action Items	Person Responsible	Deadline