



2019 CLUBS GRANTS

There is \$20,000 available for clubs grants in 2019. We will award approximately \$2,000 in each of the grant rounds listed below, depending on the number of applications received. Please get in touch with the Clubs' Development Coordinator if you have any questions, at clubs@mawsa.org.nz

You won't get a 'yes' or 'no' before this date, so plan accordingly!



Grant Round	Application due date	Committee meeting date
1	5pm, Thursday 31 January	Friday 8 February
2	5pm, Thursday 28 February	Friday 8 March
3	5pm, Friday 29 March	Friday 5 April
4	5pm, Tuesday 30 April	Friday 3 May
5	5pm, Friday 31 May	Friday 7 June
6	5pm, Friday 28 June	Friday 5 July
7	5pm, Wednesday 31 July	Friday 2 August
8	5pm, Friday 30 August	Friday 6 September
9	5pm, Monday 30 September	Friday 4 October
10	5pm, Wednesday 31 October	Friday 8 November

SOME TIPS:

Plan well in advance, it takes a while for us to process an application!

Grant applications must be received no later than 5pm on the last working day of each month from January through October. Once applications have been received, they will be reviewed by the Clubs Grants Committee on the following Friday. **We are unable to confirm the outcome of your application or make funds available until after this meeting.**

Have a backup plan – sometimes the committee will say no (or give you less than you want)

Never assume a grant will be approved! You should make your application early enough in advance that you are able to make suitable plans if your application be declined and you need to make alternative funding arrangements.

Read the policy, and fill out the application instructions properly!

Due to changes to the Massey University Clubs, Societies and Cultural Groups Grants Policy for 2019, membership of the grants committee has changed – what this means is that your applications will probably be scrutinised more closely. To make sure the process goes smoothly, your applications need to be clear and to the point. It is especially important that your **cover letters** and **event budgets** are complete and clearly show how your grant will help you **meet your club's goals**. You must include a **membership list** including ID numbers, and **two quotes** for each item.

...AND REMEMBER, YOU MUST PROVIDE A REPORT WHICH INCLUDES RECEIPTS FOR ALL PURCHASES AND PHOTOGRAPHS OR VIDEO OF THE EVENT FOR EVERY GRANT.