

# MĀORI EXECUTIVE



## Role Description 2020

### Expected weekly volunteer hours

Each week the requirement of your role may vary. As Māori Executive you need to be able to commit to at least 2 hours of work each week.

### Reports to

Student President and the Massey Wellington student body.

### Period of office

1st Dec 2019 – 30th Nov 2020

### The role

As the Māori Executive, you will represent Massey Wellington's taura Māori. The welfare and education needs of taura are at the forefront of everything you do. An important part of your role is to build relationships with Māori students, staff and local iwi. You will also have the opportunity to work with other Māori student representatives, such as the Kōkiri Ngātahi and Ngāi Taura executives. As a MAWSA Executive, you will also be a part of the group that governs MAWSA. Your role as Māori Executive will be to help to bring a Māori perspective to the way MAWSA is governed and the services it provides.

### Prerequisites

To apply for the role of Māori Executive you must be enrolled as a student on the Massey Wellington campus. You must be of Māori descent.

### What a typical week might look like

A typical week for you as the Māori Executive will include attending a weekly Executive meeting where each member of the Executive is expected to report on projects they are working on or issues that have been raised. Executive meetings are also a chance to discuss upcoming events, issues facing students and the association, and approve club affiliations and the spending of MAWSA funds. As an Executive member, you will champion the student voice by actively pursuing opportunities to represent students to the university, in the media and in the wider community on issues concerning students. You are also encouraged to take up your own projects that promote student voice and general wellbeing.

## **Governing MAWSA**

Together the Executive makes up MAWSA's governance group. Each Executive member brings a diverse perspective to provide oversight of MAWSA's operations and future direction. As a group, you represent students' best interests to Massey University and ensure that MAWSA is providing quality services.

### **Governance Responsibilities**

- Contribute to a diverse representation on the MAWSA Executive
- Ensure that MAWSA's constitution and policy statements are kept up-to-date, upheld and maintained in the best interest of Massey's Wellington students
- Monitor MAWSA's finances

## **General Meetings**

The Executive is responsible for setting the date, running and recording MAWSA's General Meetings. These meetings happen only a few times a year, and as an Executive you will be expected to attend. Special General Meetings (SGM) are held to pass changes to legal documents, to co-opt in new Executives and go over other changes that require the student body to approve.

The Annual General Meeting (AGM) is held to elect the incoming Student Executive, to go over the current year's financial report and go over other changes that require the student body to approve.

## **Transitioning into the role**

During October and November, you will be handed over the Māori Executive role. This handover will include any ongoing projects the previous Māori Executive might have been working on, the contacts and relationships they have made, and anything else you need to know from their time within the role. The 2020 MAWSA Executive take office from December 1st. Over the summer break there will be motions that need passing, but these can be done remotely. You won't be fully active in the role until Semester One 2020. At the start of the semester MAWSA will provide you with multiple training days to equip you to be able to successfully govern MAWSA and ace your role as the Māori Executive. MAWSA will provide training opportunities throughout your term to help you develop your role even further.